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**SKILLS**  
Anytime, Anywhere

# Course Curriculum



## Advanced Skills On Interpersonal Skills

### Course Description:

Interpersonal skill is obviously a hidden treasure, which is visible/ expressed to people gradually.

Subsequently, everybody treats him as a distinguished scholar. To make individuals more productive, we have designed an effective course.

The aim of this course is to improve your interpersonal skills and behaviour with others in work field and personal life is a great way is the focus this course. It is designed to help you to create awareness with skills to become successful in work life and make you a better human. It will improve your life. You can achieve your goal with interpersonal skills and this course is designed according to the demand

### Course Requirements:

- There is basically no experience needed to attend this course.

### Course outline:

- What is management
- Interpersonal skill
- Communication skill
- Leadership skill
- Critical thinking
- Quiz test
- Review session

### **What you'll learn:**

- How to work well with others
- How to avoid conflicts in work and personal life
- What are the skills that will help you to work better with others
- What are the habits that will help you to work better with others
- How to name the people you work with
- You will be more aware of how important is the ability to work well with others
- What you should expect from your boss
- What to do if you decide that working with others is not for you
- How to progress and develop faster
- How to change your personal and professional life for better
- How to be more satisfied with your work and life

### **Who this course is for:**

- Students, service holder, job seeker who has no idea about their skills and want to improve their qualities are eligible for this course.

# CONTACT US



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