



charteredskills.com

SKILLS
Anytime, Anywhere

Course Curriculum



Advanced Skills On Soft Skills

Course Description:

Are you the one who is comfortable with collaborating as a partner in your organization? Well then, this course is going to give you important understandings of habits, traits, characteristics, and essential skills which are needed to survive and for developing your career in the organization. You won't learn soft skills in school but here in this course, it is well designed so that you can understand the soft skills easily. Soft skills might seem like common sense at first sight but they can't be applied commonly most of the time. This course will help you to differentiate yourself from other competitors in any competition.

Moreover, It will certainly make you distinguished to anybody & right person to all. All over,

Chartered Skills says, What was previously considered an obstacle after completing the course that would open a new door of probability for every learner. And take them to the peak of success.

Since our expert trainer figures out learners' drawbacks, hidden in trails, which don't allow them to be supportive, they get rid of from rotating in the same circle.

In this regard, to create an expert, chartered skills have brought a comprehensive course, combination of technical and speaking knowledge.

Course Requirements:

- Willingness to learn things outside of your job description

Course outline:

This course is not based on specific software or any other tools. It is the course for better understanding with communications, collaborations, managing expectations, handling situations, and so on. In the journey of your carrier in your organization, you will face a lot of unwanted situations. You will have to

be cool and patient with a proper understanding of your surroundings. This course is focused on your improvement in your journey.

What you'll learn:

- By doing this course, you will be able to –
 - Be a good communicator who prefers to listen at first then speaks wisely
 - Prove yourself professional in your working place
 - Avoid the not-my-job approach
 - Control expectations on you from others
 - Prepare yourself for promotion
 - Be a good leader

Who this course is for:

- This course is for anyone who wants to be advanced in his carrier journey.
- Particularly running corporate employees.
- Skilled or unskilled entrepreneur
- New or experienced job seeker

CONTACT US



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